



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Bill Pease • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Robert Leete • Director – Bill Mayer

**NOTICE OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY**

Wednesday March 18, 2020

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

NOTICE
Coronavirus COVID-19

In accordance with the Governor's Executive Order N-25-20 the Town of Discovery Bay Directors may be attending this regular meeting via teleconference. As required by Executive Order N-25-20, the Town's Community Center located at 1601 Discovery Bay Boulevard will be publicly accessible from which members of the public shall have the right to observe and offer public comment at this regular meeting.

TO ATTEND BY TELECONFERENCE:

Toll-Free Dial-In Number: (833) 759-9778

CONFERENCE ID **5152116#**

To view presentation content:

Go to <https://my.intercall.com/9tc7rcq>

Once connected to Unified Meeting:

Select – I Will Call

Click on Join Meeting

Presentation content is also available at www.todb.ca.gov/

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance.
3. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration by filling out a comment form. The public will be called to comment in the order the comment forms are received. Any person wishing to speak must come up and speak from the podium and will have 3 minutes to make their comment. There is a device on the podium with a green, yellow, and red light. The yellow light will come on 30 seconds before the end of the 3 minutes. There will be no dialog between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the view point of the Directors.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for Board Meeting, March 4, 2020.
2. Approve DRAFT minutes of annual Board Workshop Meeting, March 5, 2020.
3. Adopt Resolution No. 2020-04 ordering HERWIT Engineering to prepare the 2020-2021 Annual Assessment Report for the Ravenswood Improvement District, Discovery Bay Landscape & Lighting Zone #9.
4. Approve Register of District Invoices.

D. PRESENTATIONS

1. Presentation by Brandis Tallman on Financing of Current and Future Capital Projects.
2. Presentation by Lechowicz & Tseng Municipal Consultants detailing the District's Proposed Water and Wastewater Rate Studies for Fiscal Years 2020 through 2025.

E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Presentation Cancelled

F. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action to Accept Audited Financial Statements for Fiscal Year 2018-2019.
2. Discussion and Possible Action to Authorize the General Manager to Purchase Playground Equipment for Ravenswood Park in an Amount Not to Exceed \$98,853.90.

G. DIRECTORS' REPORTS

1. Standing Committee Reports.
2. Other Reportable Items.

H. MANAGER'S REPORT

I. GENERAL MANAGER'S REPORT

1. Update on Novel Coronavirus (COVID-19)

J. CORRESPONDENCE RECEIVED

1. CCSDA January 27 Meeting Minutes

K. FUTURE AGENDA ITEMS

L. ADJOURNMENT

1. Adjourn to the regular meeting on April 1, 2020 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."